



## Elementary and Middle School Volunteer Tutor

### *Position Description*

<b>Purpose/Objective:</b>	To build the educational skills of our elementary and middle school students. To foster a positive attitude towards learning.
<b>Location:</b>	Silverleaf Hall (480 E 176th St, The Bronx, NY 10457)
<b>Key Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Assist our elementary and middle school students one-on-one with their homework assignments</li> <li>• Assess student's math, reading, and writing skills to address what student's might need improvement on</li> <li>• Use and create learning resources to help hone tutoring hours on student's areas of improvement</li> <li>• Help conduct the book club by reading with a group of students</li> </ul>
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must be 18 years or older</li> <li>• Must be willing to undergo a background check and fingerprinting</li> </ul>
<b>Time Commitment:</b>	2 hours once or twice a week <ul style="list-style-type: none"> <li>• Volunteer times are limited to 4pm-6:30pm</li> </ul>
<b>Training / Support Provided:</b>	While there is no formal training, the educational director will be present at all times during tutoring to offer support and suggestions to volunteers. Additionally, there are various educational resources on the site that volunteers can use whenever tutoring.
<b>Benefits:</b>	<ul style="list-style-type: none"> <li>• Lantern Letter of Recognition of Service</li> <li>• Recommendation for Mayoral Service Recognition upon the completion 100 hours of service (at volunteer's request)</li> </ul>
<b>Volunteer Supervisor:</b>	Educational Director - Jacqueline Wayans
<b>Phone:</b>	212-394-3073 Ext. 209
<b>Email:</b>	<a href="mailto:volunteer@lanterncommunity.org">volunteer@lanterncommunity.org</a>
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